

# VILLAGE OF RICHMONDVILLE BOARD OF TRUSTEES MONTHLY MEETING

February 13, 2023

**Board Members in Attendance** – Trustee Davis; Trustee Spenello, Trustee Miller, Trustee Jackson

**Departments in Attendance** – DPW Superintendent Jim Swartout, Clerk-Treasurer Hope Bayes, Building Code Enforcement Officer Jesse Wilcox, Fire Chief DesRoches

**Absent** – Attorney Brandon Parshall, Mayor Warner Jr., RPL Superintendent Tim Smith,

**Others in Attendance** – Vicky Swartout, Monique Thomas, Justin Davis, Becky Turk

**Call to Order** – Trustee Davis opened the regular Board meeting @ 6:00 pm.

**Privilege of the Floor** – Monique Thomas asked why the village opened a debit card account. Trustee Davis stated that some vendors require a credit/debit card to pay for the service or goods to be paid for and do not accept a check and that the employees were using a personal credit card and getting reimbursed, with having a policy in place this would be more practical. Justin Davis spoke about the soccer program and stated that he is looking into a program called Team Snap to aid in the management of monies coming in and out, as well as registration and information that can be available to participants online.

**Adoption of Minutes** – A motion was made by Trustee Jackson. to approve the minutes of the January 17, 2023, seconded by Trustee Miller; carried unanimously.

**Resolutions** –

Resolution #4-23 Authorizing Final payment of BAN for Water Project Phase 1. Motion offered by Trustee Miller and seconded by Trustee Spenello.

**Department Reports**

**Hope Bayes** reviewed her written report, Trustees Davis stated that what was given to them for financials was much improved and thanked the clerk for the work that has been put forth and all the hard work she has done.

With no further discussion, a motion was offered by Trustee Spenello and seconded by Trustee Jackson Motion carried unanimously.

**DPW Superintendent Swartout's** reviewed his written report. With no further discussion, a motion was offered by Trustee Miller and seconded by Trustee Spenello. Motion carried unanimously.

**RPL Superintendent Smith** Was absent, and his written report was reviewed.

The board has asked that Superintendent Smith reach out to the VO-Tec program and find out more information on the internship program and get back to them by the next board meeting. The Board is asking that there be a meeting set up with NYPA and the mayor to get the mayor up to speed on the substation project. The board would like some clarity on some of the emails that Superintendent Smith is having with National Grid and NYPA on the substation project Superintendent Smith was also

approved to go to the MEUA training on March 9-10, all members in attendance voted in favor of Mr. Smith to attend. A motion was offered by Trustee Jackson and seconded by Trustee Spenello. Motion carried unanimously.

**Code Enforcement Officer Wilcox** – reviewed his written report, With no further discussion, this report was acknowledged.

**Fire Chief Shawn DesRoches** – reviewed his written report, With no further discussion, this report was acknowledged.

### **Committee Reports**

January planning board minutes were reviewed.

**Mayor's Report** None currently

**New Business** None currently

### **Old Business**

The purchase of meter testing equipment was tabled until next month's meeting awaiting more information from RPL. The topic of donating monies to SCOPEG was tabled until next month's meeting. The internship program is tabled until next month's board meeting pending further information from Superintendent Smith. The camera system has been ordered and we are waiting for installation.

### **Audit of Bills**

On the motion of Trustee Spenello, seconded by Trustee Miller, it was unanimously resolved to authorize payment of the audited bills.

With no further discussion, on the motion of Trustee Spenello, and seconded by Trustee Miller, it was unanimously resolved to close the Regular Board meeting at 7:36 p.m.

### **Executive Session**

None

Respectfully submitted,



Hope Bayes

Deputy Clerk-Treasurer