

Department Report – Village Office  
June 17,2024 Board Meeting

- Billed May septage 30,500 gallons
- Receipting taxes in
- Filed quarterly sales tax Due June 20th
- Filed extension letter for AFR
- 50 pink disconnect letters,33 Pink Tags went out and\$1131.18 was sent to collections with a revenue of 215.06 for the month
- Compiling reports for duties to give to mayor
- Planning SCVOA meeting with the mayor
- Attended a zoom with Kiersten from BST to start the year end process
- Bank, A/R water & sewer, DTDF schedule cleaning and reconciliations for may are completed.
- Working on year end reports and boxing of last fiscal year
- Entered the new budget figures into quickbooks
- Working on budget modifications
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Hope Bayes  
Clerk Treasurer