VILLAGE OF RICHMONDVILLE

BOARD OF TRUSTEES MONTHLY MEETING

April 18, 2023

**Board Members in Attendance** – Mayor Warner Jr; Trustee Davis; Trustee Spenello, Trustee Miller, Trustee Jackson

**Departments in Attendance** – DPW Superintendent Jim Swartout, Clerk-Treasurer Hope Bayes, Building Code Enforcement Officer Jesse Wilcox, RPL Superintendent Tim Smith, Fire Chief DesRoches,

Attorney Brandon Parshall came in late.

**Absent –** None

**Others in Attendance** – Vicky Swartout, Phil Butler, Monique Thomas, Eric Jones, Linda Carpenter, Gary Bywater

**Call to Order** – Mayor Warner Jr. opened the regular Board meeting at 4:29pm with Pledge of Allegiance.

**Privilege of the Floor** –Gary Bywater from Cobleskill Richmondville came to speak about the little league field to speak about getting assistance from the village for lighting on the field. He stated that they are getting assistance to get the poles and other supplies. The Board members were all in favor of assisting once they get the final details of the total cost of the project before they can commit. The timeframe would be around fall.

**Adoption of Minutes** – A motion was made by Trustee Miller to approve the minutes of the March 27,2023, with a correction of adding the word league in the committee report section, seconded by Trustee Jackson; carried unanimously.

**Resolutions** –None

**Department Reports**

***Fire Chief Shawn DesRoches –*** reviewed his written report,

With no further discussion, this report was acknowledged.

***Hope Bayes*** *reviewed* her written report,. With no further discussion, a motion was offered by Trustee Davis and seconded by Trustee Spenello. Motion carried unanimously.

***DPW Superintendent Swartwout’s*** *reviewed* his written report. With no further discussion, a motion was offered by Trustee Jackson and seconded by Trustee Spenello. Motion carried unanimously.

***RPL Superintendent Smith***  *reviewed* his written report. The board has asked for a demonstration of the diamond maps, Superintendent Smith will set this up at the next board meeting. A motion was offered by Trustee Spenello and seconded by Trustee Jackson. Motion carried unanimously.

***Code Enforcement Officer Wilcox*** – *reviewed* his written report,

With no further discussion, this report was acknowledged.

**Committee Reports** the Planning Board cancelled the April meeting. The Beautification stated they will plant the flowers again this year and are looking to do some family fun activities this Spring/Summer. Trustee Spenello stated that the arts and crafts program is still being worked on with more information to follow. The Village is still looking for lifeguards for the pool this summer.

**Mayor’s Report**  Mayor Warner Jr. thanked the Fire Department for the hard work on containment of the fire that occurred on April 12

**New Business** None

**Old Business** On the motion of Mayor Warner Jr, seconded by Trustee Davis Ryan Snyder has been appointed co-chair of the planning board. On the motion of Trustee Jackson seconded by Trustee Davis to not donate monies to Scopeg at this time. The board is recommending that the planning board use the diamond map system to help with mapping, Clerk-treasurer Bayes will give Linda Carpenter access to this program. The meter testing equipment has been tabled until the representative can come out for a demonstration, Superintendent Smith will arrange this meeting. The board has discussed the opportunity to be a part of the internship program with the BOCES program and Superintendent Smith will arrange for the representation to come speak at the next board meeting. Clerk-Treasurer Bayes will send over information to the planning board to investigate available grants to help with the comprehensive plan from MVEDD.

**Audit of Bills**

On the motion of Trustee Davis, seconded by Trustee Jackson, it was unanimously resolved to authorize payment of the audited bills.

With no further discussion, on the motion of Trustee Jackson, and seconded by Mayor Warner Jr., it was unanimously resolved to close the Regular Board meeting at 7:51 p.m.

**Executive Session**

At 6:36 p.m., Visitors were excused, and the Board members, entered Executive session to discuss Legal issues.

On the motion of Trustee Davis seconded by Trustee Jackson, it was unanimously resolved to adjourn the Executive session at 6:54 p.m.

Respectfully submitted,

Hope Bayes

Clerk-Treasurer