

Village of Richmondville  
Planning Board minutes  
March 9, 2023

4:26PM meeting was called to order in person at village office, The Pledge of Allegiance and introductions were done.

Present: Linda Carpenter, Lisa Scott, Scott Hill, Ryan Snyder, Jesse Wilcox

Excused: Joan Sondergaard

Lisa Scott ran the meeting and Linda Carpenter was secretary

Guests: Monique Thomas

A motion was made to approve the February minutes by Scott Hill, Lisa Scott seconded, all voted to accept. February minutes stand approved.

Correspondence: None

Old Business:

5G discussion-Lisa Scott contacted Shane Nickle and he believes that as long as we follow the FCC rules, the village can still pass regulations concerning the appearance and amount of the small cells to be installed. The PB has started doing research on what the other villages/towns have done concerning 5G. Shane Nickle suggested that the PB contact some of the companies to see what they might be planning on doing with 5G. This will be done after researching other villages/towns.

Lisa Scott was also going to check with Shane Nickle to see if the state/county have any restrictions on the installation of solar panels. She is also going to inquire if the county has any restrictions concerning 5G and solar being placed near state roads. This will be tabled until April meeting.

Reports:

Jessie Wilcox gave a report on items that were discussed in past meetings.

Mrs. Fancher has submitted a completed permit for the sign and Lisa Scott will be sending it to the County Planning Commission for their approval.

A motion was made by Ryan Snyder, seconded by Scott Hill that we allow the sign as a temporary sign (as it is on wheels) but if it is to be a permanent installation, then it must meet all the village zoning requirements. A vote was taken and all voted to accept the motion.

All other violations were taken care of except Mr. Veley's apartment on Main Street. Jesse Wilcox will be talking to him to explain that he needed to come before the PB before he put converted the garage and that he would still need to do that so a precedent isn't set that residents can do whatever they want without PB notification.

New Business:

Concerning the PB appointments: it is suggested that two board members get appointed every year, not the entire board at one time. This would allow for consistency in the work that we do.

Training was discussed. Linda Carpenter contacted Zac at the County Planning Commission and he will be sending over links for on-line trainings.

The PB would like to recommend that the zoning regulations, permits, and comprehensive plan be put on the web site so the public can easily access it to either download or review it. If they need a hard copy, they can come in the

office and pay for the hard copy. The residents would still have to come in and pay for the permits. With the regulations and permits on-line, residents can see what they need to do to meet all village zoning requirements. In checking on March 10 2023, only the zoning regulations have been put on-line (listed twice). Could not find the permits or comprehensive plan.

We still need the following resolutions to be approved:

**A resolution for the creation of a committee (members to be found by the Village Board of Trustees and the Mayor) to develop the new Comprehensive Plan (VRCPC) for the village. If the new Comprehensive Plan is to be a joint project with the town, someone from the Village needs to contact the town and set up a joint meeting. This is not the Planning Board duty to arrange this. Also, someone needs to be hired to consolidate all the data and arrange it in the proper format. The current Comprehensive Plan is from 2006 and needs a complete rewrite as much (if not all) of it has invalid data.**

**A resolution for the funding for Updated Map creation, as outlined in the previously delivered separate document to the village Board of Trustees. As the maps are outdated, the Planning Board really can't use them to make decisions.**

**A resolution to allow PB to work on the language concerning 5G and related communications infrastructure. If there is no zoning regs. in place when 5G comes through, our poles can have multiple 5G units on them and there would be nothing the village can do. A resolution to allow the PB to work on language concerning solar infrastructure within the village and explore examples of how other villages are adapting solar into their village. If a resident of the village wants to put a small solar farm on their property, there is no zoning regs. in existence.**

**A resolution appointing Ryan Snyder as a co-chair for the PB. The PB voted to make him a co-chair as recorded in the December 8, 2022 minutes.**

If the above resolutions have been approved, the PB still has not been informed that they are approved. If the above resolutions are to be tabled, then the Planning Board needs to be informed as to how long they are to be tabled. If they are discussed and there are questions, please submit to the PB so we can address the issues and make changes if necessary.

The PB needs clarification that if we attend any additional meetings and/or trainings, we can submit a form for our stipend as was done in the past. Please confirm.

Next meeting April 13, 4:15pm at the Village Office.

5:50pm- A motion to adjourn was brought by Scott Hill, Lisa Scott seconded, all voted in favor and the meeting was adjourned.