

VILLAGE OF RICHMONDVILLE BOARD OF TRUSTEES MONTHLY MEETING

January 24,2022

Board Members in Attendance –Mayor Warner Jr., Trustee Jackson; Trustee Davis; Trustee Spenello,

Departments in Attendance – RPL Superintendent Tim Smith, DPW Superintendent Jim Swartout, Clerk-Treasurer Hope Bayes,.

Absent – Attorney Brandon Parshall, Trustee Hahn, Building Code Enforcement Officer Dan Schweigard.

Others in Attendance – Timothy Knight, Joan Radcliff, Cyndi Miller, Vicky Swartout, Philip Butler

Call to Order – Mayor Warner Jr. opened the regular Board meeting @ 6:30pm.

Privilege of the Floor – none

Adoption of Minutes – A motion was made by Trustee Davis. to approve the minutes of the December 20, 2021, regular board meeting, seconded by Trustee Jackson; carried unanimously.

Resolutions – Reorganizational -Resolutions-meeting

Resolution #7-22 Designating official newspaper, official depository, establishing regular monthly meeting, and establishing mileage rate. Motion was offered by Trustee Spenello and seconded by Trustee Jackson. Motion carried unanimously.

Resolution #8-22 Appointing village positions. Motion was offered by Trustee Jackson and seconded by Trustee Davis. Motion carried unanimously.

Resolution #12-22 Authorizing payment of certain recurring charges. Motion was offered by Trustee Davis and seconded by Trustee Spenello. Motion carried unanimously.

Resolution #13-22 Procedure for calling a special meeting. Motion was offered by Trustee Jackson and seconded by Trustee Davis. Motion carried unanimously.

Resolution #14-22 Certifying Review of Procurement Policy. Motion was offered by Trustee Davis and seconded by Trustee Spenello. Motion carried unanimously.

Resolution #15-22 Designating FHA Representatives. Motion was offered by Trustee Jackson and seconded by Trustee Davis. Motion carried unanimously.

Department Reports

Hope Bayes reviewed her written report.

With no further discussion, motion was offered by Trustee Davis and seconded by Trustee Spenello. Motion carried unanimously.

DPW Superintendent Swartwout's reviewed his written report.

With no further discussion, motion was offered by Trustee Jackson and seconded by Trustee Davis. Motion carried unanimously.

RPL Superintendent Smith reviewed his written report. The Board of Trustees has asked that the sidewalk's be cleared first thing in the morning. The board would like a date set for the shutdown from national grid, Tim will get this and report back to the Board of Trustees.

With no further discussion, motion was offered by Jackson. and seconded by Trustee Spenello. Motion carried unanimously.

Code Enforcement Officer Schweigard – was reviewed.

With no further discussion, motion was offered by Trustee Jackson and seconded by Trustee Hahn. Motion carried unanimously.

Fire Chief Shawn DesRoches was absent.

Financials

The YTD financials were distributed at the meeting.

Committee Reports

Planning Board minutes were reviewed. The Board of Trustees will discuss the the options of having only one trash hauler for the village and get back to the Planning Board

With no further discussion, Motion carried unanimously.

Mayor's Report

Mayor Warner Jr. stated that the Village will donate \$5000.00 of the ARPA funds to the ambulance squad to purchase a new ambulance. Mayor Warner Jr welcomed aboard our new Deputy Clerk Jennifer Fisher.

New Business

There was discussion to change the window hours to be open all day from 7:30am to 4:00pm and to be open through lunch starting January 31, 2022.

USA software program -will look into this program more and discuss with BST and see if this program is needed to be in compliance with our operating system.

With no further discussion, motion was offered by Trustee Davis and seconded by Trustee Spenello. Motion carried unanimously.

Old Business

none

Audit of Bills

On the motion of Trustee Davis, seconded by Trustee Spenello, it was unanimously resolved to authorize payment of the audited bills.

With no further discussion, on the motion of Mayor Warner Jr, and seconded by Trustee Davis, it was unanimously resolved to close the Regular Board meeting at 7:57 p.m.

Executive Session

At 8:00p.m., Visitors were excused, and the Board members, entered Executive session to discuss personnel issues.

On the motion of Trustee Davis seconded by Trustee Spenello, it was unanimously resolved to adjourn the Executive session at 8:32 p.m.

Respectfully submitted,

Hope Bayes
Deputy Clerk-Treasurer