

VILLAGE OF RICHMONDVILLE  
BOARD OF TRUSTEES MONTHLY MEETING

February 27,2024

**Board Members in Attendance** – Mayor Warner Jr; Trustee Hyatt; Trustee Miller, Trustee Davis

**Departments in Attendance** – DPW Superintendent Eric Jones, Clerk-Treasurer Hope Bayes, Building Code Enforcement Officer Jesse Wilcox,

**Absent** –Fire Chief DesRoches, Attorney Brandon Parshall, RPL Superintendent Tim Smith, Trustee Jackson

**Others in Attendance** – Phil Butler, Jeff Haslun, Scott Benedict, Becky Turk, Diana Spenello, Jen & Nick Cavarra

**Call to Order** – Mayor Warner Jr. opened the regular Board meeting at 5:00 pm with a Pledge of Allegiance.

**Privilege of the Floor** – Mr. and Mrs. Nick Cavarra came and asked for relief on the water bill due to reducing the unit size of the home they have purchased. A motion was made by mayor Warner Jr and seconded by trustee Davis.

**Adoption of Minutes** – A motion was made by Trustee Hyatt to approve the minutes of the January 16,2023, seconded by Trustee Davis; carried unanimously.

**Resolutions** –

**Department Reports**

**Fire Chief Shawn DesRoches** – Was absent, and his written report was reviewed, With no further discussion, this report was acknowledged.

**Hope Bayes** reviewed her written report, A motion was made by trustee Davis, seconded by Trustee Hyatt, Motion carried unanimously.

**DPW Superintendent Jones** reviewed his written report, a motion was offered by Trustee Hyatt and seconded by Trustee Miller, Motion carried unanimously.

**RPL Superintendent Smith** reviewed his written report, the board has asked for a plans on the meter testing how often we are testing, how many at a time etc. to be turned in, a motion was offered by Trustee Davis and seconded by Trustee Hyatt. Motion carried unanimously.

**Code Enforcement Officer Wilcox** – reviewed his written report. With no further discussion, this report was acknowledged.

**Committee Reports** - *Planning board* - reviewed the written report and was acknowledged. The board is requesting the presence of the chairperson at the next meeting with updates on the comprehensive plan, solar infrastructure, and the use of diamond maps.

**Mayor's Report** – The new pool director will be Laura Gogg

**New Business** none

**Old Business** The AFR and PSC report have been filed for the village, the digger truck specs have been submitted to source well. Lisa Crapser will be introducing the hometown hero's banners to be hung in the village with more information to follow. The board will be conducting a performance evaluation among all employees. A motion was made by Mayor Warner Jr and seconded by Trustee Davis to purchase Grantmaster inc. for improvements on projects for the fire dept. Trustee Hyatt had stated that we should be following the guidelines of NYCOM with the position of the clerk and have an appointment of two years and not one year and the resolution will be redone. The CRCS is looking for a new location to build a bus garage that can equip the electric buses they have contacted the RPL and have discussed options for what it will need to have electric chargers and space for the new garage and buses, they are still in the early stages and will have another meeting to discuss costs and final plans.

**Audit of Bills**

With no further discussion, a motion was offered by Mayor Warner Jr. and seconded by Trustee Davis. it was unanimously resolved to close the Regular Board meeting at 7:02 p.m.

**Executive Session**

At 7:02 p.m., Visitors were excused, and the Board members, entered Executive session to discuss CSEA contract negotiations.

On the motion of Mayor Warner Jr seconded by Trustee Davis, it was unanimously resolved to adjourn the Executive session at 7:30 p.m.

Respectfully submitted,

Hope Bayes  
Clerk-Treasurer