

VILLAGE OF RICHMONDVILLE  
BOARD OF TRUSTEES MONTHLY MEETING

February 17, 2026

**Board Members in Attendance** –Trustee Hyatt, Trustee Kabel, Trustee Golden, Trustee Jackson

**Departments in Attendance** – Clerk-Treasurer Jenifer Fisher, DPW Superintendent Eric Jones, RPL Superintendent Tim Smith, Fire Chief Floyd Seals, Code Enforcement Jesse Wilcox

**Others in Attendance** – Chris English, Village Attorney Michelle Storm

**Absent-** Mayor Warner Jr.

**Call to Order** – Trustee Hyatt opened the regular Board Meeting at 5:00 pm with the Pledge of Allegiance.

**Privilege of the Floor-**  
None

**Adoption of Minutes** –  
Trustee Jackson made a motion to approve January 20,2026 , board minutes, seconded by Trustee Kabel. Motion carried unanimously.

**Audit of Bills-**  
On the motion of Trustee Hyatt, seconded by Trustee Golden, it was unanimously resolved to authorize payment of the audited bills.

**Audit of Debit Card-**  
N/A

**Resolutions** –

**Department Reports**

**Fire Chief Floyd Seales** – reviewed the written report. Additional discussion about the Fire Department being available for renting space and receiving funding from the Gary Sinise Foundation to purchase gear for the firefighters. This report was acknowledged by the board.

**Clerk-Treasurer Jenifer Fisher**-reviewed the written report. A motion was offered by Trustee Jackson and seconded by Trustee Hyatt. Motion carried unanimously.

**DPW Superintendent Jones** -reviewed his written report. A motion was offered by Trustee Kabel; and seconded by Trustee Hyatt. Motion carried unanimously.

**RPL Superintendent Smith** - reviewed the written report. A motion was offered by Trustee Hyatt and seconded by Trustee Jackson. Motion carried unanimously.

**Code Enforcement Officer Wilcox** -The board reviewed his written report. This report was acknowledged.

**Committee Reports** – Planning Board Minutes- A motion to approve appointment of Lindsay Austin was offered by Trustee Golden and seconded by Trustee Kabel.

**Financial Review**-Budget Modification for Snow payroll to Snow removal contractual for repairs in the amount of \$1000.00 A motion was offered by Trustee Hyatt and seconded by Trustee Kabel. Motion carried unanimously.

**New Business** –

- Village office protocol for weather events-Discussion-sending bullet points to the attorney to draft a policy
- Should the office have a panic button-Discussion-looking into options will discuss at the next meeting.

**Old Business**

- SCOVA-Richmondville will host mtg. March 25, 2026
- Policy updates- updating personnel and procedure policies
  - 306 Employment of State Retirees-no changes made
  - 307 Employment of Non-citizens-table-*looking at updated language/reforms*
  - 308 Official Personnel File-no changes made
  - 309 Probation Period table-*looking at updated language*
  - 310 Promotions and Transfers- no changes made

With no further discussion, a motion was offered by Trustee Golden and seconded by Trustee Kabel; it was unanimously resolved to go into executive session at 6:34 p.m. to discuss executive legal counsel.

**Executive Session**

On the motion of Trustee Kabel and seconded by Trustee Jackson it was unanimously resolved to close executive session at 7:14 p.m.

On the motion of Trustee Jackson and seconded by Trustee Hyatt, it was unanimously resolved to adjourn the board meeting at 7:15 p.m. Motion carried unanimously.

Respectfully submitted,

Jenifer Fisher  
Clerk-Treasurer