

Clerk Treasurer Report

February 2026

Clerk-Treasurer

- Feb 5th met with GTE-switched over Spectrum services to updated internet and the phones were ported over to Nextiva. Working out the couple of hiccups. Needed to order routers and extenders for the water plant.
- Budget Prep for the 2026-2027 year with Deputy Clerk
- Completed tentative budget with the mayor
- Still working on updating website-. Next step will be updating pictures-please look and let me know any feedback. Or if you have any pictures that you would like to use.
- Approved for the .gov domain-waiting on Preville to finish the process. This will change all emails and the website.-This is a complex process is what I was told this past week from Preville
- Records Management- Documenting boxes to be destroyed- Documenting during the next 2 weeks. (February 17-27)
- Bank/QB Reconciliations/ Payroll/NYSLYRS Report/Collections-Credit Cards/Accounts Payable/
- Training Deputy Clerk-Procedures-vouchers/abstracts/checks/budget

Deputy Clerk Treasurer-

- NYMPA substantial increase in supplemental billing-meeting and calls
- Electric Billing
- A/R Reconcile Water /Sewer and Electric
- Billed Jan. Septage
- Working with CUSI to reformat est. bills for electric and water service orders
- Still working on combing multiple accounts into one bill
- PSC rate case-awaiting review BST to submit to PSC-no further update

Jenifer Fisher

Clerk Treasurer