

VILLAGE OF RICHMONDVILLE  
BOARD OF TRUSTEES MONTHLY MEETING

December 16, 2024

**Board Members in Attendance** – Mayor Warner Jr; Trustee Hyatt; Trustee Kabel; Trustee Miller, Trustee Jackson

**Departments in Attendance** – Clerk-Treasurer Hope Bayes, Building Code Enforcement Officer Jesse Wilcox, RPL Superintendent Tim Smith, Fire Floyd Seals, DPW Superintendent Eric Jones

**Absent** –

**Others in Attendance** – Becky Terk

**Call to Order** – Mayor Warner Jr. opened the regular Board meeting at 5:00 pm with a Pledge of Allegiance.

**Privilege of the Floor** – Becky Terk stated that she met with the town to share concerns with the Warnerville water district and wanted us to be aware of the pitfalls in any contract with future costs that may come up and to plan ahead for it.

**Adoption of Minutes** –

A motion was made by Trustee Hyatt to approve the minutes of November 18, 2024, seconded by Trustee Miller; motion carried unanimously. with a correction to a motion of a name change.

A motion was made by Trustee Hyatt to approve the minutes of November 25, 2024, seconded by Trustee Jackson; motion carried unanimously with a correction to add more detail of privilege of the floor with Mr.Hellijas.

**Resolutions** –

Resolution #14-24 Designating official newspaper, official depository, establishing regular monthly meetings, and establishing mileage rate, positions Motion offered by Trustee Jackson and seconded by Trustee Hyatt; motion carried unanimously

Resolution #15-24 Appointing village positions, positions Motion offered by Trustee Jackson and seconded by Trustee Miller; motion carried unanimously

Resolution #16-24 Authorizing payment of certain recurring charges, positions Motion offered by Trustee Hyatt and seconded by Trustee Miller; motion carried unanimously

Resolution #17-24 Procedure for calling a special meeting, positions Motion offered by Trustee Miller and seconded by Trustee Jackson; motion carried unanimously

Resolution #18-24 Certifying Review of Procurement Policy, positions Motion offered by Trustee Jackson and seconded by Trustee Miller; motion carried unanimously. Trustee Miller spoke about the procurement policy and would like to revise it in the upcoming months .

Resolution #19-24 Designating Tim Smith as MEUA Delegate, positions Motion offered by Trustee Miller and seconded by Trustee Hyatt; motion carried unanimously

Resolution #20-24 appointing Beautification Committee, positions Motion offered by Trustee Jackson and seconded by Trustee Miller; motion carried unanimously

Resolution #21-24 Appointments of Planning Board Committee, positions Motion offered by Trustee Hyatt and seconded by Trustee Hyatt; motion carried unanimously

Resolution #22-24 Extending Firemen's Benefit Law Insurance to Specialized Teams, positions, all required to vote, results were all yea and, carried unanimously.

Motion offered by Trustee Hyatt and seconded by Trustee Davis; motion carried unanimously  
Resolution #23-24 Establish Firehouse Building reserve fund, positions Motion offered by Trustee Jackson and seconded by Trustee Hyatt; motion carried unanimously

### **Department Reports**

**Fire Chief Floyd Seales** – reviewed his written report, with no further discussion, this report was acknowledged.

**Hope Bayes** reviewed her written report, A motion was offered by Trustee Jackson and seconded by Trustee Hyatt; Motion carried unanimously; Motion made by Trustee Miller and seconded by Mayor Warner Jr. to approve a budget modification from A1990.4 Contingency to A1320.4 Auditor in the amount of \$5200.00

**DPW Superintendent Jones** reviewed his written report, a motion was offered by Trustee Hyatt and seconded by Trustee Jackson; Motion carried unanimously.

**RPL Superintendent Smith** reviewed his written report, a motion was offered by Trustee Miller and seconded by Trustee Hyatt. Motion carried unanimously.

**Code Enforcement Officer Wilcox** – reviewed his written report. With no further discussion, this report was acknowledged.

**Committee Reports** - Planning Board report was acknowledged

**Mayor's Report** - Mayor Warner Jr. has informed all that a attorney was found and her name is Michelle Storm, a motion was made by Trustee Miller to hire and sign the contract agreement and seconded by Trustee Hyatt, Motion carried unanimously.

**New Business** Mayor Warner Jr. talked about the information on new tariffs from MEUA and that will be bringing increased cost of electricity for all, mayor Warner Jr. will be talking to Mark Cordero and Jim stokes to see when this will be taking affect and let the board know.

Mayor Warner informed the board about the health care coverage for the year 2025 and that the only change was in the employee portion to pay the deductibles went up \$50.00 for single and \$100.00 for the family plan , motion was offered by Trustee Miller and seconded by Trustee Hyatt to approve and to recertify, Motion carried unanimously.

**Old Business** The time donating policy was approved with a motion from Trustee Miller; and seconded by Trustee Hyatt.

Motion carried unanimously the health insurance reimbursement was tabled until the mayor can review. Supervisor Jones stated that they have gone through the list of estimated accounts and have stated why they are estimated, and they have ordered new meters to start replacing some of the broken ones.

The discussion on a new backhoe purchase was tabled until budget time and Supervisor Jones is to bring it up at that time.

The substation upgrade study has been in discussions with Supervisor Smith and Mayor Warner Jr and have found that there is no grant money available at this time and will look into other areas of revenue. The mayor spoke about the PSC rate case and said that we will be using PLM and he will reach out to them to start working on getting this scheduled.

Supervisor Jones will be calling to get the additional camera installed.to increase the water/sewer rates have been tabled.

Supervisor Smith said he is using the meter tester where he can but will do more in the warmer months as at times it requires the power to be off and does not want to do this during the cold winter months.

**Audit of Bills** On the motion of Trustee Hyatt seconded by Trustee Jackson, it was unanimously resolved to authorize payment of the audited bills.

With no further discussion, a motion was offered by Trustee Miller and seconded by Trustee Hyatt; it was unanimously resolved to go into executive session at 7:07 p.m.

**Executive Session**

At 7:08 p.m., Visitors were excused, and the Board members entered the executive session to discuss personal issues.

On the motion of Mayor Warner Jr.. and seconded by Trustee Hyatt, it was unanimously resolved to close executive session and adjourn the board meeting at 8:25p.m.

Respectfully submitted,

Hope Bayes  
Clerk-Treasurer