

# VILLAGE OF RICHMONDVILLE BOARD OF TRUSTEES MONTHLY MEETING

October 17,2022

**Board Members in Attendance** – Mayor Warner Jr., Trustee Davis; Trustee Spenello, Trustee Jackson  
Attorney Brandon Parshall

**Departments in Attendance** – DPW Superintendent Jim Swartout, RPL Superintendent Tim Smith,  
Clerk-Treasurer Hope Bayes, Deputy Clerk Jen Fisher, Fire Chief DesRoches, Building Code Enforcement  
Officer Jesse Wilcox

**Absent** – Attorney Brandon Parshall

**Others in Attendance** – Phil Butler, Cyndi Miller, Kyle Golden, Vicky Swartout, Ryan Snyder

**Call to Order** – Mayor Warner Jr., opened the regular Board meeting @ 6:00 pm.

**Privilege of the Floor** –Kyle Golden who is a boy scout came to the meeting to discuss his project to earn his badge. He will be building 4 new adult and 3 children tables, fixing 5 existing picnic tables, cleaning the grills, and adding crusher run to the ramp area at the pavilion he also asked for the village to help with some of the work or donating some money, the board has agreed to help with this project. Ryan Snyder, a concerned citizen, stated that the traffic is out of control with the closure of I-88, there are speeding issues as well as oversized vehicles causing traffic jams or cars pulling up onto the sidewalks possible injuring someone. The board or trustees are aware of this issue, Mayor Warner stated he has spoken with the sheriff's office as well as the state troopers about this issue and at this time will continue to do so. Mayor warner advised Mr. Snyder to file a formal complaint and to send him any proof that he has of vehicles violating speed issues.

**Adoption of Minutes** – A motion was made by Trustee Jackson. to approve the minutes of the September 19, 2022, regular board meeting, seconded by Trustee Spenello; carried unanimously.

## **Resolutions -**

Resolution #35-22 appointing Planning Board Committee. Motion offered by Trustee Davis and seconded by Trustee Spenello

## **Department Reports**

**Hope Bayes** reviewed her written report,

With no further discussion, a motion was offered by Trustee Jackson and seconded by Trustee Spenello. Motion carried unanimously.

**DPW Superintendent Swartwout's** reviewed his written report.

With no further discussion, a motion was offered by Trustee Davis and seconded by Trustee Spenello. Motion carried unanimously.

**RPL Superintendent Smith** reviewed his written report. Superintendent Smith asked for permission for himself and Brett Ryder to attend the MEUA conference in November 15 & 16 the motion was offered by Trustee Davis and seconded by Trustee Spenello

With no further discussion, motion was offered by Jackson. and seconded by Trustee Spenello. Motion carried unanimously.

**Code Enforcement Officer Wilcox** – reviewed his written report  
With no further discussion, report was acknowledged

**Fire Chief Shawn DesRoches** – reviewed his written report  
With no further discussion, report was acknowledged

### **Financials**

The YTD financials were distributed at the meeting.

### **Committee Reports**

Planning Board Minutes were reviewed and acknowledged, the board members would like better communication from all committee members and will be amending some resolutions for the planning board.

**Mayor's Report** the Bunn run is almost near and hopes that this year will be a good turn out there will also be a pumpkin carving after the run around 11:30. The High Bridge Project will be discussed with the mayor and engineers around the 1<sup>st</sup> week of November

**New Business** USA Software came and gave a demonstration for the electrical department. USA software is a company that is used to load data to help with the daily process of work orders and inventory.

The Village is looking into getting a company credit card and writing up a policy for this. We received 2 fuel bids for the upcoming year, the village accepted Reinhardt's who came in with the lowest bid, Motion was offered by Trustee Spenello and seconded by Trustee Davis

**Old Business** The Village is looking into surveillance cameras for the Village and looking into options they have to get them installed. They had a zoom meeting with a demonstration of how the cameras will work.

### **Audit of Bills**

On the motion of Trustee Davis, seconded by Trustee Spenello, it was unanimously resolved to authorize payment of the audited bills.

With no further discussion, on the motion of Trustee Davis, and seconded by Trustee Spenello, it was unanimously resolved to close the Regular Board meeting at 8:43 p.m.

### **Executive Session**

At 8:43 p.m., Visitors were excused, and the Board members, entered Executive session to discuss Personnel issues.

On the motion of Trustee Davis seconded by Trustee Spenello, it was unanimously resolved to adjourn the Executive session at 8:19 p.m.

Respectfully submitted,

Hope Bayes  
Deputy Clerk-Treasurer