

VILLAGE OF RICHMONDVILLE BOARD OF TRUSTEES MONTHLY MEETING

January 17, 2023

Board Members in Attendance – Mayor Warner Jr., Trustee Davis; Trustee Spenello, Trustee Miller, Trustee Jackson

Departments in Attendance – DPW Superintendent Jim Swartout, Clerk-Treasurer Hope Bayes, Building Code Enforcement Officer Jesse Wilcox, RPL Superintendent Tim Smith, Fire Chief DesRoches

Absent – Attorney Brandon Parshall

Others in Attendance – Phil Butler, Vicky Swartout, Monique Thomas

Call to Order – Mayor Warner Jr., opened the regular Board meeting @ 6:01 pm.

Privilege of the Floor –Monique Thomas asked why the special board meeting was changed and how can the information get out there for the public to see when a meeting is changed. The mayor apologized that the meeting was rescheduled and that something had come up and it needed to be changed and that the Village posted a new sign in the window as well as putting it on the website.

Adoption of Minutes – A motion was made by Trustee Miller. to approve the minutes of the December 19, 2022, seconded by Trustee Jackson; carried unanimously.

Resolutions -

Resolution #1-23 Procurement policy Motion offered by Trustee Davis and seconded by Trustee Spenello

Resolution #2-23 debit card policy Motion offered by Trustee Spenello and seconded by Trustee Jackson

Resolution #3-23 Certifying Review of Procurement Policy. Motion offered by Trustee Miller and seconded by Trustee Spenello

Department Reports

Hope Bayes reviewed her written report, Trustees asked when they would receive a accurate financial report, and clerk Bayes stated they are almost finished the PSC report and the AUD report then the financials would be worked on and turned in. the clerk was asked to look into the internship program with the Vo-Tec center to see if we can incorporate this in our village.

With no further discussion, a motion was offered by Trustee Davis and seconded by Trustee Spenello. Motion carried unanimously.

DPW Superintendent Swartout's reviewed his written report. A motion was offered to approve the purchase of cameras, out of the ARPA funds by Trustee Jackson and seconded by Trustee Davis. With no further discussion, a motion was offered by Trustee Spenello and seconded by Trustee Miller. Motion carried unanimously.

RPL Superintendent Smith reviewed his written report.

The board has stated that they would like to hear back from Superintendent Smith about the vehicle that the RPL Dept wants to purchase with a time frame of when this can be ready for us, also would like for Superintendent Smith to contact national grid to see if a time frame has been established for the substation to be repaired with a project plan for the work that needs to be done. A motion was offered by Trustee Davis and seconded by Trustee Spenello. Motion carried unanimously.

Code Enforcement Officer Wilcox – reviewed his written report, with no further discussion, report was acknowledged

Fire Chief Shawn DesRoches – reviewed his written report, With no further discussion, report was acknowledged

Committee Reports

None turned in for the meeting

Mayor's Report The mayor has changed the next month board meeting due to the holiday in February. The Board meeting will be held on February 13th @ 6:00 pm

New Business There was a discussion on substation security and have asked Superintendent to look into this matter and get back to the board with his finding. The board would like to set up a meeting to discuss grant writing. Budget time is almost upon us and as we get closer to include our committees to be involved with this process. The board will also be looking into the process of having remote(zoom) meetings to see if this will be beneficial.

Old Business

The purchase of meter testing equipment was tabled until next month's meeting awaiting more information from RPL. The board passed a resolution to purchase the camera system to be installed and will be discussing if they want to donate monies to SCOPEG and to see if we will be using their services.

Audit of Bills

On the motion of Mayor Warner, seconded by Trustee Davis, it was unanimously resolved to authorize payment of the audited bills.

With no further discussion, on the motion of Trustee Jackson, and seconded by Trustee Miller, it was unanimously resolved to close the Regular Board meeting at 8:17 p.m.

Executive Session

None

Respectfully submitted,

Hope Bayes
Deputy Clerk-Treasurer